



Roxana Community Park District

#2 Park Drive, Roxana, IL 62084
618/254-7485

REGULAR MEETING MINUTES **March 10, 2026**

Debra L. Ferry
Director

The Regular Meeting of the Board of Commissioners of the Roxana Community Park District was called to order at 7:00pm, March 10, 2026 in the Oak Room of the Rox-Arena by President, Mike Toolen. Upon roll being called, the following Commissioners answered present: Mike Toolen, Leslie Schmidt, Ian Parnell, Rick Rader and James Guthrie. Also present was Director, Debra Ferry.

Minutes: A motion was made by Schmidt, seconded by Parnell to approve the Minutes of the Regular Meeting, February 10, 2026 meeting. Upon the roll called, all present voted aye, none voted nay. Motion passed.

Treasurer's Report: A motion was made by Guthrie, seconded by Parnell, to approve the Treasurer's Report, and that it be placed on file for audit. Upon roll being called, all voted aye, none voted nay. Motion passed.

Bills: A motion was made by Schmidt, seconded by Guthrie, that the Bills having been verified by the Finance Committee, be approved for payment. Upon roll being called, all voted aye, none voted nay. Motion passed.

Correspondence: none

COMMITTEE REPORTS

Building and Grounds: The Board was informed that the block work at the restroom building had been completed and the metal roof installation would be next. The court colors were chosen and provided to the company for completion when weather allows.

Regarding the PEP grant, Brian with Elevate, added a loop sidewalk to the drawing with some connecting sidewalks and Luna added appropriate bollard lighting and flood lighting for the playground. With these estimated expenses and adding park benches and trash receptacles, we can reach the allotment of \$49,700 for the 2026 PEP grant. The Board was in agreement to choose these components for the grant application, which would nearly complete the Burbank Renovation.

(Resolution #275)

The Board was also provided with information regarding the Madison County Grant Commission Loan Program. The Park would be able to borrow up to \$200,000 for park improvements at a 3% interest rate, to be repaid within five years. The future PEP grant funds can also be used, partially or fully, to repay the loan. This loan would fund remaining items such as surveillance cameras, signage, electrical work for the lighting, landscape materials, additional dirt work and amenities. The Director stated that a list of final expenses would be determined in order to have a hard number for a potential application.

The Board was informed that Liberty Bank would be able to provide a better interest rate than John Deere for the tractor financing when the equipment arrives. (Ordinance #271)



The Board was asked about disposing of the giant leaf vac bin that is no longer used. The board agreed that it could be declared surplus and advertised for bid. (Ordinance #271)

Supplies and Finance: Approval was needed from the Board to establish another checking account for the Recreation Fund, once transferred to the Park. (Ordinance #272)

Personnel: none

Recreation Programs and Events: none

Police, Ordinance & Public Relations: Resolution #275, the PEP Grant authorization, was presented for approval. A motion was made by Rader, seconded by Guthrie to approve. Upon roll being called, all voted aye, none voted nay. Motion passed.

Ordinance #271, the disposal of surplus property, was presented for approval. A motion was made by Guthrie, seconded by Parnell to approve. Upon roll being called, all voted aye, none voted nay. Motion passed.

Ordinance #272, the authorization to establish a Recreation Checking Account for the purpose of operating the recreation programs per the IGA with the Village of Roxana was presented for approval. A motion was made by Parnell, seconded by Guthrie to approve. Upon roll being called, all voted aye, none voted nay. Motion passed.

Other Business: The final copy of the Intergovernmental Agreement with the Village, previously approved by the Village Board, was presented for approval. It includes the continuation of the Recreation tax levy which will then be transferred to the Park for the operation of the Recreation programs. It also includes a one lump sum payment for the expense of health insurance for Recreation staff upon retirement. A motion was made by Rader, seconded by Guthrie to approve the agreement and mover forward with all details regarding the change. Upon roll being called, all voted aye, none voted nay. Motion passed.

Executive Session: none

A motion was made by Guthrie seconded by Rader to adjourn the meeting. Upon roll being called, all present voted aye, none voted nay. Motion passed.

The meeting stood adjourned at 7:45pm.

Respectfully submitted,



Leslie Schmidt

4/14/24
Date