



# Roxana Community Park District



#2 Park Drive, Roxana, IL 62084  
618/254-7485

Debra L. Ferry  
Director

## REGULAR MEETING MINUTES November 7, 2023

The Regular Meeting of the Board of Commissioners of the Roxana Community Park District was called to order at 7:00pm, November 7, 2023 in the Oak Room of the Rox-Arena President President, Mike Toolen. Upon roll being called, the following Commissioners answered present: Mike Toolen, Rick Rader, Will Cunningham and Leslie Schmidt. Darlen Yarborough was absent. Also present, was Director, Debra Ferry and Mayor Marty Reynolds.

**Minutes:** A motion was made by Rader, seconded by Cunningham, to approve the Minutes of the Regular Meeting, October 10, 2023. Upon the roll called, all present voted aye, none voted nay. Motion passed. A motion was made by Cunningham, seconded by Schmidt to approve the minutes of the Special Meeting held with the Village Board, November 1, 2023. Upon roll being called, all present voted aye, none voted nay. Motion passed.

**Treasurer's Report:** A motion was made by Cunningham, seconded by Schmidt, to approve the Treasurer's Report, and that it be placed on file for audit. Upon roll being called, all present voted aye, none voted nay. Motion passed.

**Bills:** A motion was made by Schmidt, seconded by Rader, that the Bills having been verified by the Finance Committee, be approved for payment. Upon roll being called, all present voted aye, none voted nay. Motion passed.

**Correspondence:** None

## COMMITTEE REPORTS

**Building and Grounds:** A proposal from Farnsworth Group was presented to the Board regarding the Burbank project. The total proposed cost to provide design development, a property survey, drawings, product data and cost estimates for each component was \$60,000. The board reviewed the services listed and decided to discuss the issue further at a future meeting.

**Supplies and Finance:** none

**Personnel:** The Board was informed that a Christmas dinner had been scheduled for Thursday, December 14<sup>th</sup> at 6pm at Colten's Steakhouse in Collinsville. A request was also made to consider Christmas bonuses for the full-time and permanent part-time staff. After referencing the previous year, a motion was made by Rader, seconded by Schmidt to approve \$150 for the full-time employees and the one permanent part-time employee.

**Recreation Programs and Events:** The upcoming Christmas light 5k was mentioned and all board members were participating in some way.

**Police, Ordinance & Public Relations:** Mayor Marty Reynolds was in attendance to further discuss the proposed Intergovernmental Agreement between the Village and the Park pertaining to the Recreation Department. The need for the IGA is to satisfy the "under 50 rule" for insurance rate purposes. As discussed in previous meetings and a joint meeting with the Village Board, the



Director and Park Board prefer that the Village of Roxana continues to levy the Recreation tax, as they have since 1934, and transfer it to the Park to continue to the operation of Recreation programs as usual. This would also include transferring the staff payroll to the park as well. The Mayor would prefer that the Park raise their levy to the maximum rates, however, an increase would fall short of the current Village Recreation fund levy which would be detrimental to the programs, especially for the community youth. A meeting with the two attorneys would be scheduled in the coming weeks.

Resolution #246, to allow the Park attorney to intervene on the Park's behalf regarding the recent refinery tax appeal, was presented for approval. A motion was made by Rader, seconded by Cunningham to approve Resolution #246. Upon roll being called, all present voted aye, none voted nay. Motion passed.

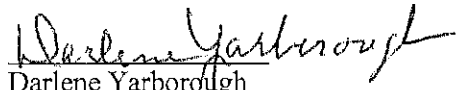
**Other Business:** none

**Executive Session:** none

A motion was made by Schmidt, seconded by Rader to adjourn the meeting. Upon roll being called, all present voted aye, none voted nay. Motion passed.

The meeting stood adjourned at 8:10 pm.

Respectfully submitted,

  
Darlene Yarborough

12-12-23  
Date