



Roxana Community Park District



#2 Park Drive, Roxana, IL 62084
618/254-7485

Debra L. Ferry
Director

REGULAR MEETING MINUTES **April 12, 2023**

The Regular Meeting of the Board of Commissioners of the Roxana Community Park District was called to order at 7:00pm, April 12, 2023 in the Oak Room of the Rox-Arena President Mike Toolen. Upon roll being called, the following Commissioners answered present: Mike Toolen, Rick Rader, Will Cunningham, Leslie Schmidt and Darlene Yarborough. Also present, was Director Debra Ferry.

A motion was made by Schmidt, seconded by Cunningham to adjourn Sine Di at 7:01pm to install newly elected commissioners. Director Ferry administered the Oath of Office to re-elected commissioners, Mike Toolen and Rick Rader. Upon roll being called, the following answered present: Mike Toolen, Rick Rader, will Cunningham, Leslie Schmidt and Darlene Yarborough.

Regarding election of officers, a motion was made by Schmidt, seconded by Yarborough to retain officers to their previously held positions, Mike Toolen as President, Rick Rader as Vice-President and Darlene Yarborough as Secretary-Treasurer. Upon roll being called, all voted aye, none voted nay. Motion passed. President Toolen kept committee chairs the same as well.

Minutes: A motion was made by Rader, seconded by Cunningham, to approve the Minutes of the Regular Meeting, March 14, 2023. Upon the roll called, all voted aye, none voted nay. Motion passed. A motion was made by Schmidt, seconded by Yarborough to approve the Minutes of the Special Meeting, March 27, 2023. Upon roll being called, all voted aye, none voted nay. Motion passed.

Treasurer's Report: A motion was made by Cunningham, seconded by Schmidt, to approve the Treasurer's Report, and that it be placed on file for audit. Upon roll being called, all voted aye, none voted nay. Motion passed.

Bills: A motion was made by Yarborough, seconded by Rader, that the Bills having been verified by the Finance Committee, be approved for payment. Upon roll being called, all voted aye, none voted nay. Motion passed.

Correspondence: None

COMMITTEE REPORTS

Building and Grounds: The Board revisited the seal coating project based on the prices provided last meeting. A motion was made by Yarborough, seconded by Rader to approve the crack filling on the circle drive for \$4,500, seal coating on the circle drive for \$16,385 and seal coating around the maintenance buildings for \$1,548. Upon roll being called, all voted aye, none voted nay. Motion passed. The paths and north parking lot will be considered at a later time.

Supplies and Finance: An amended line item budget was presented for review. The changes included additional pool and corporate replacement tax revenue and construction, salary and vehicle and equipment expenses.



Personnel: Wage information was presented for discussion which included figures illustrating 2, 3 and 4% pay increase for full time and permanent part time staff. There was also discussion about the Park picking up the cost of dental and eye insurance coverage that is currently paid by employees. After some discussion about insurance rate increases that are undetermined, the Board decided to table the issue until a later meeting. A motion was made by Yarborough, seconded by Schmidt to issue 3% pay increases to the Director, Recreation Superintendent, Park Superintendent and Accounting Clerk. Upon roll being called, all voted aye, none voted nay. A motion was made by Yarborough, seconded by Schmidt to issue a \$.60 increase to the pool manager and \$.50 increases to the assistant managers. Upon roll being called, all voted aye, none voted nay. Motion passed.

Recreation Programs and Events: None

Police, Ordinance & Public Relations: Ordinance #255, the amended budget ordinance for the 2022-23 fiscal year was presented for approval. A motion was made by Cunningham, seconded by Rader to approve the Ordinance as presented and place it on file with the County Clerks office. Upon roll being called. All voted aye, none voted nay. Motion passed.

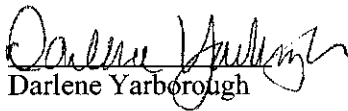
Other Business: None

Executive Session: None

A motion was made by Schmidt, seconded by Yarborough to adjourn the meeting. Upon roll being called, all present voted aye, none voted nay. Motion passed.

The meeting stood adjourned at 7:50pm.

Respectfully submitted,


Darlene Yarborough

5-9-23

Date